

# ***South Elementary Home and School***

## ***General Meeting Minutes***

Tuesday, September 11, 2018

The meeting convened at 6:30 PM in the South Library.

Board members present: Christine Hayward (Co-President), Tracy Tweedie (Co-Vice President), Suzanne Finger (Co-Vice President), Dave King (Treasurer), Nicole Long (Secretary)

Staff present: David D'Andrea (Principal), Liz Dowiak (Staff Liaison)

### **Opening Remarks** – Christine Hayward

Christine Hayward welcomed everyone to the regular meeting of the South Elementary Home & School (H&S) meeting and introduced the 2018/2019 board.

H&S supports students and teachers with education and events throughout the year.

Ways to Communicate with H&S - Remind 101 App is a good way to get updates. There is also a Facebook page, the H&S school website, and event chair emails. The calendar on the school website shows events at the school.

### **Principal's Corner** – David D'Andrea

Welcome everyone. We are increasing the number of H&S meetings this year. They will occur every month instead of every other month, and at alternating the days/times.

We are trying to limit the amount of communication that is coming home, but will try to send one email per month from the Principal. The email will contain info on upcoming events, past events. etc.

Thanks for all of your efforts and supporting the school.

There is an effort right now to improve the outside grounds. It's time for a refresh. In a few weeks, we'll have some members of H&S walk with some of the PV School Board members to look at and discuss potential improvements to the playground. We welcome input from all parents. Would like for H&S to form a subcommittee to keep outside flower beds maintained. Can get kids involved (e.g., adopt a bed program where families can maintain a bed). H&S has the original plans for the bed plantings. Looking for someone to spearhead forming that subcommittee. More to come.

Question from parent – how are other schools in the district handling flower bed maintenance?  
Answer: Girl Scout troops, parent groups, one school had landscaper donate his time.

## **Staff Liaison Report** – Liz Dowiak

Ms. Derstine wanted everyone to know that we read 1,603,769 minutes as a school. South will be in World Record Book.

Safety Patrol has been picked. They will be selling coupon books – funds will go to a thank you for the Safety Patrol at the end of the year.

## **Budget Report** – Dave King

### Ways to donate

- PayPal – Link is still on the South page
- Redner's Save A Tape Program
- Giant A+ School Rewards – Free money for the school. Sign up instructions were just put on Facebook.
- Amazon Smile
- Eventbrite – Will be using again this year. Fees went up 7cents per transaction, but makes running events much easier. Will be using for events that involve tickets. No fee for Trunk or Treat – just for number attending

### Budget

Direction donations are down about \$1,000 over a full year.

Agenda books were purchased by H&S again this year.

Per grade/per child budget went up to \$15 this year.

Parking attendants still need to paid for.

Boosterthon is in works and new this year.

We are operating at an overall loss this year to try to spend down excess budget that we have been carrying over.

Annual budget is pretty much the same as last year. We are operating at net loss of (\$10,911) for the school year.

We have decided to stop the Turkey Bingo event. Therefore this has been removed as a line item from the budget and we are looking to replace it with a Family Dance. We also have the Trunk or Treat event which was new last year.

## **New Events** – Christine Hayward

Boosterthon/Fun Run (David D'Andrea) – Evergreen did it and last year raised \$15,000 for H&S. Boosterthon people do most of the work, and therefore keep a portion of the money raised, but a portion goes to H&S. We are still learning about the process. There are various options based on how much work you want them to do vs. how much we want to do. Driving force behind raising these funds is replacing/upgrading South's playground equipment.

Family Dance – looking to add this as a new event this year.

## **Committee Chairs Needed** - Christine Hayward

Basket Raffle Chair and Food Sale Chair for Art Show – Staff hangs the artwork now, so two chairs are needed; one for creating baskets for the raffle, and one for running the sale of food.

Spirit wear/Wawa Vouchers – Spirit wear is all done online now. The chair responsibilities mostly include corresponding with the people that run the spirit wear website and also sending the H&S flyer home. We also need a new chair to manage the Wawa vouchers.

Family Dance (New) – We have a prospective chair that is interested, but is looking for a co-chair.

Yearbook – Long term: Current chairs have 2-3 more years at South. But yearbook requires a lot of work so they are looking for someone to shadow current chairs and learn the ropes.

Short term: Looking for someone to fill in with administrative stuff like managing photos and layout. Also, typically each class has a parent volunteer that will take photos for class events etc. and upload them. We currently need parent volunteers for K, 1<sup>st</sup>, 2<sup>nd</sup>. Chairs will meet this week and figure out what type of help they need then will send out info.

## **Committee Reports** - Chairs

Box Tops (Amy Ruppert) – Can earn bonus box tops if you put app on your phone and scan receipt. First competition ends Oct. 25<sup>th</sup>.

South Kids Care (Suzanne Finger) – This program that has been going on at South for many years. It is a donation drive – 100% of donations stay within South community. Donations go toward helping families in need at holidays – shopping, etc. Last year we raised about \$1300. Will need a few volunteers to help but SignUpGenius will be sent out.

5<sup>th</sup> Grade Celebration (Nicole Long and Tracy Tweedie) – Expect more information at a later H&S meeting. Way for 5<sup>th</sup> graders to celebrate graduation from South.

Holiday Expo – Replaced Holiday Shoppe. Flyer posted on Facebook requesting vendors. More info to come.

Trunk or Treat (Dave King) – Will be sending SignUpGenius out soon. We are looking to get 30 cars this year. We are also potentially getting a fire truck. We will be using donated candy this year and H&S will be buying candy to better manage the types of candy we give out. Some peanut candy will be

served. Peanut/peanut free cars will be differentiated. Date is Saturday Oct 27<sup>th</sup> from 4-6 pm. We are looking for committee chairs and/or a shadow for next year.

Science Fair – scheduled for end of January 2019.

### **New business**

Welcome Back Event – Friday Sept 14<sup>th</sup>

Community Spirit Nights (Tracy Tweedie & Suzanne Finger) – We are looking at California Tortilla in October. We will be focusing on the more lucrative businesses this year. Any suggestions are welcome.

### **Questions and Discussion**

Look for emails on Friday mornings at 10 AM for weekly H&S information.

### **Adjournment**

Next H&S meeting is Friday, October 12 at 9:30 AM.

The meeting adjourned at 7:10 PM.