



## South Elementary Home and School Funding Request Form

David King, Treasurer 610-220-3337 [treasurersouth@gmail.com](mailto:treasurersouth@gmail.com)

### Guidelines for Reimbursements:

- Please submit request at least four weeks prior to event/purchase to allow for approval.
- Please use the PA Tax Exemption Certificate form located in the treasurers' mailbox in the main office of the school or email me and I can send you a copy to printout. Please use this form when purchasing items that have sales tax applied.

Fill out the information below and put this in an envelope with David King- H & S on the outside of the envelope and place it in the Home and School Treasurer mailbox located in the main office. Please notify me when the envelope is in the mailbox.

Please indicate how/where check should be sent

Home & School Mailbox (Email or text will be sent when check is ready)

Email  Text

Mail

**Date Of Submission:**

---

**Requested By:**

---

**Email:**

---

**Cell Number:**

---

**Dollar Amount:**

---

**Check payable to:**

---

---

**Address**

---

---

**Brief Description of What  
Funds will be used for:**

---

---

---

---

---