



South Elementary Home and School Event/Fundraiser Receipts Submission Form

David King, Treasurer 610-220-3337 treasurersouth@gmail.com

Guidelines for Event/Fundraiser Funds Submissions:

- Please submit all requests within 5 days of your event/fundraiser
- For collections of funds before an event, please attach details listing received from & amount paid for items and note as to cash or check/check number excel works best for this and needs to be retained for audit purposes.

Fill out the information below and print out a copy. Notify David King to arrange for transfer of cash and checks.

Event/Projects: _____

Name: _____

Email: _____

Date Of Submission: _____

Cash Collected: _____

Checks Collected: _____

Grand Total Collected: _____